

# Academic Job Families

An Introduction to the Navitas community!



This presentation will cover:

**Student Success** 

**Academic Success Team** 

Wellness Team

Student Experience Team



- Holistic view towards student wellness, follows proactive advising model
- Academic Support
- Support with life skills
  - Homestay
  - Transportation
  - Personal Growth
- Friendly and approachable
- Highly accessible
  - Drop-in advising
  - Monday Friday (in-person/online)
  - One on one advising
  - email
  - Phone
  - Zoom







#### **Open Door Policy**

- Drop-in advising, no appointments needed
- This semester, advising is available Monday-Wednesday,
   Friday 9am-5pm and Thursdays 9am-3:30pm
- This semester we are offering remote Advising Tuesday & Thursday 8:30am-10:30am
- Eliminates barriers and stress for students to make appointments and attend
- Students can also reach us through email



#### **Proactive Advising Model**

- Proactive Advising began with the work of Robert Glennen in the mid 1970s.
- Proactive advising combines advising and counseling into one discipline.
- The idea behind this new model was to provide students with information before they requested it.
- Proactive advising is about getting to the heart of what is causing difficulty for a student and recommending the appropriate intervention.
- Research has shown Proactive advising to be an effective model with International students (Girish, 2016)
- The model is an action-oriented approach to involving and motivating student to seek help when needed.





#### Proactive Advising: Relationship Building

- Using strategies to show interest and involvement:
  - Engagement activities
  - Workshops
  - Spending time in student areas
  - Supporting students on Academic Probation
  - Face to face interactions/personal invitations
- Purposeful interaction to increase student motivation and the probability for student success:
  - Does the student have a safe place to live?
  - Does the student have access to food?
  - Does the student have a social support network?



## Meet Your Advisors!

#### **Student Success Advisors** – Tea & Talk





- A consistent event throughout the semester and a safe place for students to meet each other
- Low barrier and no requirements
- A great way for us to understand needs of the student population
- Consistent attendance and recommendations for friends!
- Different advisors each year

## Meet Your Advisors!

#### **Guidance Advisors** – Volunteers



- FIC Alumni currently enrolled at SFU
- Extensive experience volunteering at FIC and in other local communities
- Understands International student struggles
- Supports with course planning, personal support and problem solving based on personal experiences
- Provides a safe and non-judgmental environment



Holistic Advising

- Personal and social challenges
- Success strategies (goal setting, time management)
- Campus referrals
- Course and major exploration

Follow-Up Communication

- Consistent communication
- Important reminders
- Promote events and activities on campus
- Outreach to connect

Targeted Interventions

- Early intervention
- Attendance follow-up
- Policy navigation
- Leadership development

#### **Instructor Support**

- Instructor HR, offers, contracts & scheduling
- Learning & Teaching/Instructional tools & technologies
- Classroom management support & guidance
- Professional Development planning & implementation
- Moodle (Learning Management System) support
- Instructor Committee oversight
- Instructor engagement & community building





#### **Systems & Quality Compliance**

- Enrolment management
- Student information, status, & program maintenance
- Relationship with SFU
  - Ensure instructors meet with Course Coordinators at SFU before grade submissions
  - Ensure teaching eligibility and course content is to the same standard
  - Send transcripts for all students who apply each term
- Management of regulatory requirements and reports
  - Data transfer and reporting to our Navitas head office, the Ministry of Education, SFU and all governing bodies







#### **Student Support**

- Academic accommodations logistics
  - Work closely with the Wellness Team once a student is approved for accommodations
  - Organize private rooms and additional time, hire and train proctors and support instructors
- Determine students on Academic Probation
  - Communicate options and support to these students alongside Student Success Team
- Support in curriculum building for new classes (foundation support for students – ILS/RBT)







#### **Integrated Learning Skills Class**

- All new students will enroll in ILS101 at FIC
  - ILS101 is a free course and only 2 hours per week
- ILS101 is an introduction to FIC, SFU, life in Canada and North American university life
- Extension of orientation where students participate in activities designed to facilitate friendships and learn about resources available to them.
- Below are some of the modules covered in the course:
  - Sexual health and wellness
  - Nutrition
  - Drugs and alcohol and the safe use of both
  - How to communicate professionally and effectively with your instructors



#### Reboot 101

- RBT101 is intended for students on Academic Probation
  - 2 Hours per week, and is free for students
- Small class size (15-20) allows for individualized support for each student from the instructor
- Students are connected to a resource they feel would help their personal circumstances (often non-academic, such as advising or counselling)
- General study skills, time management and motivation
- LASSI Test (Learning & Study Strategies Inventory) for students to discover their strengths
- Incentives to enroll:
  - Priority enrolment in the following semester for students who pass (pass/fail course)
  - Students who pass remain on the same AP level regardless of their term GPA



#### **Instructor-Led Support for Students**

- Instructor Support Tutorials
  - Weekly lunchtime support for specific classes run by instructors
  - Classes such as economics, math, financial accounting, university writing & career building
- Instructor Mentorship
  - Students and instructors can then meet as often or as little
    as necessary and discuss potential majors and careers,
    resume-building and other non-academic support
- Student Experience Hours
  - Instructors on continuining contracts are required to spend a minimum number of hours contributing to the student experience
  - Variety of options to complete these hours (including the above mentorship, orientation, or their own event)





# Wellness

- Personal Counselling & Case Management services
- Supporting students who are seeking academic accommodations
- Educational & skills-based workshops & activities
- Instructor Support
- Weekly Art Therapy Group: Heart of Art



## Wellness at FIC

#### Personal Counselling & Case Management Services

- Offers students holistic support and a safe space to explore their thoughts, emotions and experiences as they transition to life in Canada
- Common presenting concerns include: academic/career stress, depression, anxiety, suicidality, moods, sleep hygiene, intimate partner violence, sexual violence, anger, psychosis and substance use



# Wellness at FIC

#### **Academic Accommodations**

Students with pre-existing psychoeducational assessments:

- Connects with Counsellor or Case Manager to receive accommodations as appropriate
- Regular check-ins to review progress and to determine if changes or revisions are needed
- Works with Academic Success Liaison to schedule the logistics of their accommodations, such as booking private rooms and hiring invigilators





## Wellness

#### **Academic Accommodations**

Students without pre-existing psychoeducational assessment paperwork:

- Counsellors can work with students to determine if pursuing assessment is appropriate
  - Taking into account that assessment is not covered by insurance
- Build competencies and strategies to better manage academic needs
- Course planning & enrolment support to ensure study load is balanced and manageable



# Student Experience Team

- Volunteer Opportunities
- Community Building
- Leadership Opportunities
- Student Leadership Training
- Life-skills
- Make friends and connections





# Student Experience Team

#### **Transferrable Skills Important for Employability**

- Communication Skills
- Time Management and Organizational Skills
- Presentation Skills
- Problem-solving Skills
- Leadership Skills



#### **Student Leadership Training**

- Training event for volunteers of all programs
- Focus on the Navitas and FIC community values and how they apply to leadership
- Mentorship sessions end in case competition style shareback of learning
- Experiential activity for student relationship-building and creating shared memories



# FIC Awareness Campaign Team (FIC ACT)

- Creates awareness about issues important to student life
- Topics cover themes such as: wellness, nutrition, self-care, and health
- Hosts events such as workshops and information booths to engage the student community

#### **Photography Team**

- Helps with photographing and recording all school events
- Hosts a variety of workshops for students interested in photography
- Hosts photography contest every semester





#### **Peer Education**

- Peer to peer support in a welcoming environment
- Specific Academic and reference requirements
- Week 2 to Week 12, 3 days per week
- Drop-in format
- Located in the FIC Student Lounge
- Also offer Mentorship and holistic support



#### **Community Transition Program**

- Plans and executes Orientation
- Weeks of welcome
- Key program to help students transition to their new environment in Canada

#### **IT Squad**

- Helps students and instructors with their technical problems
- Makes sure that problems that require further attention are escalated to the right resources.
- Great resume building experience for students in applied sciences







# **Additional Transition Support**

# FICSET – FIC Sharing Experiences Together

- Non-credit Orientation Moodle Course
- Tips and info on getting ready for your first semester
- Understanding Academic Integrity
- Links to useful resources
- Interesting videos sharing student perspectives











#### WHAT IS FICSET?

We are very happy to welcome you to the FIC community! You are now part of a diverse and supportive community filled with people ready to help you work towards your new goals as a Canadian college student! To prepare yourself for your first semester, we've compiled important information and resources in this Moodle course: FIC-Sharing Experiences Together. As you work through the material, you'll be introduced to important tools as well as students and staff that will help you get started and support you throughout your time as an FIC student!

We are all very excited to meet you!



#### WHAT'S NEXT?

STEP 1: Complete the "Gearing Up for Canada" Course!

STEP 2: Check out our FIC Community page to learn about FIC Connects and introduce yourself!

STEP 3: Get ready with Workshops and Events!

STEP 4: Learn about what to expect for your FIC Orientation and why to get excited!

STEP 5: Review the many supportive resources available to vou!

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Instructor Support, HR, and **Professional Development** 

Learning & Teaching

Systems & Quality Compliance

High-risk student support and accommodations

Instructor-led Support Tutorials

Reboot & ILS

Discover and Discuss for Instructors Wellness and Personal Development Drop-in counselling and coaching Psychoeducational assessment support Professional Development for Staff Workshops for students Keep Me Safe Support **Crisis Appointments** 

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# Success Student

Tea and Talk Attendance **Case Competitions Guidance Advisors Housing Support** 

**Engagement Activities** 

Drop-in Advising & Course Planning

Exam Stress Activities & Prep Week

Medical insurance & Guardianship

IT Squad Peer Education

Weeks of Welcome

Photography Team

Volunteer Opportunities

New Student Orientation

FIC Awareness Campaign Team

Community Transition Program

Student Leadership Training

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# THANK YOU!